

## M.PHIL 1<sup>ST</sup> YEAR

Sl.No	Activity	Time Line	Action by	Approval
1.	1 <sup>st</sup> Semester Classes	July to December	Steering Committee	
2.	Workshop on Use of software Applications in Educational Research	December	Prof. Arun C. Mehta	
3.	Term Examination (1 <sup>st</sup> Semester)	December 1 <sup>st</sup> /2 <sup>nd</sup> week	Examination Committee	VC
4.	2 <sup>nd</sup> Semester Classes	January to May	Steering Committee	-
5.	Workshop on Writing Skills	May	Prof. Kumar Suresh	
6.	Term Examination (2 <sup>nd</sup> Semester)	June 1 <sup>st</sup> /2 <sup>nd</sup> week	Examination Committee	VC
7.	Application for Field Attachment	April	Field Attachment Committee	-
6.	Field Attachment	June & July	Field Attachment Committee	-
7.	Submission of Research Proposal	By Mid – May	Steering Committee	-

## M.PHIL 2<sup>nd</sup> YEAR

Sl.No	Activity	Period	Action by	Approval
1.	Allotment of Supervisor	June/July	Committee for Allotment of Supervisor and Admission Cell	VC
2.	Peer and Faculty review Seminar	September	Steering Committee and Admission Cell	VC
3.	Registration of topic by Academic Council	November	Admission Cell/ Registrar	VC
4.	Pre-Submission Seminar	February/March	Steering Committee/Admission cell	VC
5.	Submission of Dissertation	By 30 <sup>th</sup> April	Examination committee/Admission Cell	VC
6.	Appointment of External Examiner	1 <sup>st</sup> /2 <sup>nd</sup> week of May	Standing Advisory Committee/Admission Cell	VC
7.	Conduct of Viva-voce	By 15 <sup>th</sup> June	Examination Committee/ Admission Cell	Registrar/VC

## **PhD 1<sup>ST</sup> YEAR**

Sl.No	Activity	Time Line	Action by	Approval
1.	Admission	July	Admission Committee/ Admission Cell	VC
2.	Submission of Research Proposal and Allotment of Supervisor	1 <sup>st</sup> week of September	Committee for Allotment of Supervisor (CAS) /Admission Cell	VC
3.	Peer and Faculty review seminar on Research Proposal	November	Steering Committee and Admission Cell	VC
4.	Registration of topic by Academic Council	December	Admission Cell/Registrar	Registrar/VC

## **PhD 2<sup>nd</sup> and 3<sup>rd</sup> YEAR (upto 6<sup>th</sup> Year for part-time PhD)**

Sl.No	Activity	Time Line	Action by	Approval
1.	Submission of Half Yearly Progress Report	July and January every year	Committee for monitoring Half Yearly Progress for PhD Scholars	VC
2.	Annual Seminar	March/April	Dr. Veera Gupta	VC

## **PhD 4<sup>th</sup> YEAR (7<sup>th</sup> Year for part-time PhD)**

Sl.No	Activity	Time Line	Action by	Approval
1.	Submission of Half Yearly Progress Report	July and January every year	Committee for monitoring Half Yearly Progress for PhD Scholars/Admission Cell	VC
2.	Annual Seminar	March/April	Dr. Veera Gupta	VC
3.	Pre-Submission Seminar	As and when scholar is ready for presentation	Steering Committee/ Admission Cell	VC
4.	Submission of Thesis	Within six months from the date of pre-submission seminar	Admission Cell/Examination Committee	-
5.	Appointment of External Examiners	Immediately after submission of Thesis	Standing Advisory Committee/ Admission Cell	VC
6.	Conduct of Viva Voce	On receipt of reports from External Examiners	Examination Committee/ Admission Cell	VC
7.	Award of Degree	Within One month after successful completion of Viva voce and submission of final hard bound thesis	Examination Committee/ Admission Cell	VC

## **De-Registration**

A Scholar will be de-registered automatically if he/she do not submit PhD thesis at the end of 5<sup>th</sup> year and 7<sup>th</sup> year from the date of Registration as regular and part-time PhD Scholar, respectively.

De-registered Scholar can be re-registered only after the Standing Advisory Committee (SAC) recommends after assessing their progress of research done so far.

Re-registered Scholar is allowed to submit the thesis on completion of one year from date of Re-registration.